



**Town of Woodstock  
Select Board's Meeting  
Tuesday, December 12, 2023  
5:00 pm**

**Board Present:** Gil Rand, Charyl Reardon,

**Board Zoom:** Scott Rice

**Staff:** Judy Welch, Cathy Riley, Kevin Millar, John Mackay, Kristen Durocher -Conservation Commission

**Public:** Bill Waterhouse

**Call to Order**

Charyl called the meeting to order at 5:00 pm

**Approve & Sign Minutes/November 14, 2023**

Charyl motioned to accept the minutes of the November 14, 2023, Selectmen's Meeting. Scott seconded the motion, and the vote was affirmative. Gil abstained.

**Approve & Sign Non-Public Meeting Minutes/November 14, 2023**

Charyl motioned to accept the minutes of the November 14, 2023, Non-Public Selectmen's Meeting. Scott seconded the motion, and the vote was affirmative. Gil abstained.

**Approve & Sign Minutes/November 28, 2023**

Charyl motioned to accept the minutes of the November 28, 2023, Selectmen's Meeting. Gil seconded the motion, and the vote was affirmative. Scott abstained.

**Approve & Sign Joint Minutes/December 1, 2023**

Gil explained that a joint meeting was held to discuss the Fourth of July fireworks. The current company cannot do them on the fourth due to staffing but has offered to come either on the third or the fifth for the same price as last year.

The Town of Lincoln contacted other vendors; JPI was the only vendor available. However, it would have been a \$3500 increase per town.

The two Boards discussed whether it was worth paying more money to keep the fireworks on the Fourth with an unknown vendor or stay with the current vendor and move the fireworks to Wednesday, July 3<sup>rd</sup>, or Friday, July 5<sup>th</sup>. Both Boards agreed to hold the fireworks display on July 3<sup>rd</sup>.

Charyl motioned to accept the minutes of the December 1, 2023, Selectmen's Meeting. Gil seconded the motion, and the vote was affirmative. Scott abstained.

**Approve & Sign Workshop Minutes/December 5, 2023**

Charyl motioned to accept the minutes of the December 5, 2023, Selectmen's Workshop for the Water Asset Management Plan with Horizon. Gil seconded the motion, and the vote was affirmative.

### **Approve & Sign Joint Minutes/December 6, 2023**

Minutes were tabled to be approved at the next meeting.

### **Agenda Items Requested by Residents**

None received.

### **Yasmin Tayeb/Champlain Energy Systems**

Item tabled: Yasmin did not attend via Zoom as planned to discuss the installation of the charging station in the municipal parking lot.

### **NHEC/Broadband Grant Application**

Charyl motioned to issue a letter of support to NH Electric Coop for the Broadband Matching Grant Initiative Fund Application. Gil seconded the motion, and the vote was affirmative.

### **Ice Castle Water MOU Amendment**

Scott explained to attendees that the MOU Amendment was regarding a base cap on the water that they could use up to 180000 gallons. We put an arbitrary cap if they wanted to go over that up to 400,000 gallons; they would have to ask the Public Works Department and a Select Board Member. Some days, it would be possible, and some days, not.

Charyl suggested they do not sign the MOU until Ice Castles provides the Clark Farm Road agreement and the required insurance documents.

Charyl motioned to accept the MOU agreement with Ice Castles, which will be signed later in the office once the town has the Clark Farm Road agreement and the required insurance documents. Gil seconded the motion, and the vote was affirmative.

Chief John Mackay wanted to ensure that if there was a fire, they could immediately shut the water off, and Judy confirmed that it was already in the agreement.

### **Vote on Lease Agreement Release/682 Daniel Webster Hwy/ & Morris Street Easement**

Two public hearings were held per RSA 41:14-a (11/14 & 11/28) to review and receive comments on releasing the lease agreement with 682 Daniel Webster Hwy and the proposed easement on Morris Street with 5 Kanc Hwy. The Board has sent this to the Planning Board and Conservation Commission for review; no recommendations were received.

### **Release the Lease Agreement for 682 Daniel Webster Highway**

Charyl motioned to release the lease agreement on 683 Daniel Webster Highway. Gil seconded the motion, and the vote was affirmative.

### **Morris Street Easement**

Charyl motioned to attain the easement from Winslow Schurman at 5 Kancamagus Highway for Morris Street for the water easement. Gil seconded the motion, and the vote was affirmative.

### **FEMA/Flood Map Adoption Information/Resolution**

This adoption will give the planning board the authority to go into and change their regulations, just revoting as a precautionary and it will go back and go to vote in March anyway.

Kristen Durocher explained that this is acceptance of the maps and a board vote to be part of the program.

Charyl read the Resolution to Adopt New FEMA FIRMs and FIS aloud.

Gil motioned to adopt the Resolution to New FEMA FIRMS and FIS. Scott seconded the motion, and the vote was affirmative. Scott will sign the resolution in the office.

Judy explained that the next step would be to go to the Planning Board for a certified copy of the Floodplain Ordinance, a certified copy of the Subdivision Regulations, and a certified copy of the Master Plan. Then, all will be sent in with the resolution.

## **Budgets**

### **Community Center Encumbrance**

Charyl motioned to encumber \$20,400 (50% of the total) from 2023 to complete the entranceway project at the Community Center next year, as the Town of Lincoln recommended. Gil seconded the motion, and the vote was affirmative.

## **Police**

Chief Kevin Millar stated that he was aware of a desire for a seventh officer but would like to collect data and put it off for another year. A bare minimum is being requested on payroll, but it will mostly be overtime hours. One thousand seven hundred overtime hours seems consistent, hoping to get money back to the Town.

Chief Millar stated that he could not imagine exceeding 2500 overtime hours and that the overtime hours were built into their pay week (45 hours), which was 600 hours with the holidays built in.

Charyl had questions about uniforms and equipment, and Chief Millar explained that they recycle equipment but cannot recycle boots and vests. If they did hire another officer, the money would be there for that officer.

Chief Millar stated that funding was received for the body-worn cameras grant. Body-worn cameras are being used currently and are especially important.

The 2017 Charger was discussed to go to auction in the Spring after the snow tires are removed and stored.

Gil made a motion to accept the \$5000 trade-in of the older vehicle to go to the outfitter to go towards the new vehicle currently at the outfitters. Charyl seconded the motion, and the vote was affirmative.

Chief Millar stated there was a quote in the office to be reviewed by the Selectmen.

There was additional discussion on radio upgrades needed and maybe a reduction in costs for pistols if they trade in their current revolvers for a price reduction.

Scott made a motion to accept the budget for the Police Department. Gil seconded the motion, and the vote was affirmative.

## **Emergency Management**

Chief Millar said the transport van might be more efficient than a trailer. He added that the truck needs a transmission for \$15,000. But it seems to run just fine, and it feels that they should just run it until it no longer can be used, then look down the road to get a transport van that is nice to consolidate items such as the generators, masks, dog kennels, etc. to be consolidated in one area.

Scott suggested a Capital Reserve, and Charyl suggested they wait until the end of the budget and see where they land. Then, they might be able to vote.

After more discussion on this budget, Charyl motioned to establish a capital reserve for Emergency Management and appropriate \$2000 in 2024. Gil seconded the motion, and the vote was affirmative.

Charyl then motioned to accept the Emergency Management Budget as amended. Gil seconded the motion, and the vote was affirmative.

### **Fire Department**

Chief John MacKay was present to answer questions regarding the Fire Department Budget for 2024.

Discussion was held relating to fire equipment. Chief MacKay stated that most equipment gets handed down; some parts of the gear can't be handed down because they are sized for individual firefighters. Chief MacKay noted there were quite a few new members.

Chief MacKay added the budget included money for new radios. He stated that he plans to replace two a year: 2024 (new truck and engine 3), two radios in 2025, and two radios in 2026. The radios were from the 9/11 program and now need upgrading. He added that the new radios would work with Lincoln's communication system.

Some discussion was also made on the flooring/siding for the Fire Department; Charyl noted that this project will need to go out for bid.

Chief MacKay asked the Board if he should put in to replace the pickup or stay with the hand-me-down from the Highway Department. Charyl suggested revisiting this discussion next year.

Charyl motioned to accept the Fire Department Budget for \$216,985. Gil seconded, and the vote was affirmative.

### **Review Proposals for Financing of the New Fire Truck**

Judy stated that Union Bank seemed to have the lowest interest rates as opposed to Republic First National Bank, but they would need to lock in with Union Bank within 45 days. The warrant article was already approved.

Judy added that the truck is coming in the spring or early summer, with the first payment due in July 2024.

After more discussion, Scott motioned to accept the 7-year loan proposal at 5.5% from Union Bank. Charyl seconded the motion, and the vote was affirmative.

### **Other Public Safety Budget**

Judy recommended that the Board table the Other Public Safety budget because they have an expiring Inter-Municipal Agreement with Lincoln and need to get exact numbers for Dispatch. Judy stated that the \$23,000 from last year may come in at \$27-28,000 this year because of a new dispatch program.

### **Approve & Sign Inter-Municipal Agreement/Regional Municipal Prosecutor**

Scott motioned to approve and sign the Inter-Municipal Regional Municipal Prosecutor agreement as presented. Gil seconded the motion, and the vote was affirmative. Scott will sign the agreement in the office.

### **Public Participation**

None

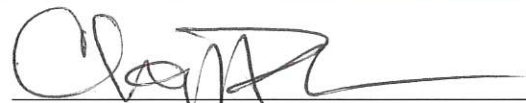
### **Adjournment**

Charyl motioned to adjourn at 6:14 pm, Gil seconded, and the vote was affirmative.

The public could participate remotely over Zoom by going to [www.zoom.us](https://www.zoom.us), using the Zoom App on a cellphone, or on a **landline calling 1-646-558-8656 Password: 432845** and entering **Meeting ID: 840 0082 0895 Password: 395022**.

Those wishing to hear the recording of the whole meeting may access it by using this link:

<https://www.youtube.com/channel/UCxMH7OFC8H3KqBhYHsBr53g>



Charyl Reardon, Chairperson

January 9, 2024  
Date

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Scott Rice



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R. Gil Rand

