



Town of Woodstock Selectmen's Meeting Minutes Tuesday, November 28, 2023

Board Present: Charyl Reardon, Gil Rand

Staff: Judy Welch, Cathy Riley

Public: Bill Waterhouse

Zoom: Mike Dugas (NHDOT), John Stockton (NHDOT), Larry Berg

Open Public Hearing- Lease Agreement Release/682 Daniel Webster Hwy/ Morris Street Easement

Charyl opened the Public Meeting at 5:08 pm.

Charyl stated that this was the second of two public hearings, per RSA 41:14-a, to review and receive comments on the release of the lease agreement with 682 Daniel Webster Highway and the proposed easement on Morris Street with 5 Kancamagus Highway. The prior Public Hearing was held on November 14th, and the vote will be held on December 12th.

Charyl added that the Board had sent this to the Planning Board and Conservation Commission for review, but no recommendations had been received.

Bill Waterhouse asked the Board if there were costs involved for the easement on Morris Street. Judy indicated that there were no per se costs, but an agreement with the property owner was made where the Town would do the permitting and relocate the road in accordance with plans previously presented to the Planning Board, and the property owner would grant the Town the easement.

No other questions or comments were made.

Charyl closed the Public Hearing at 5:10 pm.

Call to Order

Charyl called the Selectmen's Meeting to order at 5:10 pm.

Approve & Sign Minutes- November 14, 2023

Gil was not present at the November 14th meeting; therefore, minutes were tabled.

Approve & Sign Non-Public Meeting Minutes- November 14, 2023

Gil was not present at the November 14th meeting; therefore, minutes were tabled.

Agenda Items Requested by Residents

None received.

CDBG Grant Administrator

Charyl stated that they were still waiting to hear from the New Hampshire Housing Financing Authority for a grant regarding the Peeling Village Affordable Housing Project. The Board hopes to have a response in early December, indicating whether the amount of funds awarded will allow the project to move forward.

Charyl indicated that the Board would still proceed in selecting and accepting a CDBG grant administrator, but no contract would be signed until after they received information regarding the grant. Donna Lane was the only person who had submitted a proposal to serve as the CDBG grant administrator for the Peeling Village Affordable Housing Project.

The Board reviewed her proposal, and Charyl motioned to accept Donna Lane as the CDBG grant administrator for The Peeling Village Affordable Housing Project. Gil Rand seconded, and the vote was affirmative.

NHDOT/John Stockton & Mike Dugas/Bridge Repair Work Agreement/I-93

John Stockton presented the project and Work Zone Agreement overview to the Board.

Mr. Stockton explained that there will be work conducted on four bridges in Woodstock, including. (1) I-93 Northbound over U.S. Route 3 and NHRR, (2) I-93 Southbound over U.S. Route 3 and NHRR, (3) I-93 Northbound over the Pemigewasset River, and (4) I-93 Southbound over the Pemigewasset River. This project will include cleaning and painting the structural steel beams of the bridges.

Mr. Stockton introduced Mike Dugas with Green & Peterson, the engineering consulting firm that prepared the traffic controls for the bridge work. Mr. Dugas presented a PowerPoint slideshow explaining the traffic controls that would be involved.

For I-93 Northbound and Southbound over U.S. Route 3 and NHRR, traffic control will occur at Exit 30. Mr. Dugas also showed project components that will be used for the bridges over the highway that were either a "rapid deploy unit" (which is a trailer-mounted platform that is parked under the bridge on the roadway) or a suspended platform under the bridge. Both components are fully enclosed work areas.

For over the Pemigewasset River, Mr. Dugas explained that it would be suspended platforms under the bridge enclosed with support equipment above it. He added that when the work is underway, the enclosure will have negative pressure in it to keep any debris in the enclosure.

Next, Mr. Stockton covered the traffic control details for the project on I-93 over Route 3. For that project, he explained that Equipment will occupy a lane or shoulder on Route 3, not affect the I-93 traffic above, and maintain two-way traffic at all times on Route 3. He explained that lanes will shift to the left or right to access work zones as they work North to South.

Mr. Stockton added that when they are working over the Pemi, the I-93 traffic control will consist of equipment stationed on the outer shoulders, maintaining two 11-foot lanes of traffic at all times and Exit 30 ramps will remain open at all times. Work will not be done simultaneously on the North and South bound lanes.

Throughout the duration of the project and at the discretion of the NHDOT, uniformed officers and flaggers will be used to control traffic. Portable changeable message signs will be used to notify motorists in advance of upcoming work and provide messages during construction.

When asked by Gil if details would be given to local or state police, Mr. Stockton answered that he was not sure. He added that there may be some hierarchy with officers who have completed a work zone course. The contractor is the entity that arranged for the police detail. All work on this project will be performed such that traffic is unimpeded whenever possible.

Charyl asked if the traffic control details would be needed for the whole time. Mr. Stockton replied that the police detail would only be present during the times when workers were present. He added that concrete barriers will be lit when they are not working.

This project is scheduled to go out to bid on January 23, 2024. Construction is not anticipated to begin until the spring of 2024 and be completed by the fall of 2024.

The timeframe of this project will coincide with the NHDOT Woodstock 42534 project to install scour countermeasures at the NH Route 175 bridge over the Pemigewasset River. At certain times, traffic control for that project will direct vehicles to U.S. Route 3 at Exit 30, and the traffic control measures for this bridge work project can accommodate this traffic.

A pre-construction meeting, to which the Town will be invited, will be held by the Contractor prior to the start of construction.

Judy stated that the Bridge Repair Work Municipal Work Zone Agreement (MWZA) was pretty much boilerplate from past agreements and that it states that all municipalities are asked to sign as an acknowledgment that the Department will have the authority to control traffic through the work zone for the duration of the project.

Charyl motioned to accept and sign the MWZA. Gil Rand seconded the motion, and the vote was affirmative.

FEMA/Flood Map Adoption Information

Judy stated that this information has been sent off to the Town's legal and has also been shared with the Floodplain Board of Adjustments, Conservation Commission, Planning Board, and the Emergency Management Director. She added that it is important because the panels need to be exact.

Charyl asked why the Town of Woodstock was removed, and Judy explained that it was because the maps are now organized by county.

Changes may need to be made to the Floodplain Ordinance, so this has been added to the Planning Board agenda for December 11th. Judy stated that there had been some talk about bringing it to a public hearing. Judy added that webinars on the new Floodplain maps will be offered to town officials on December 11th, and she hopes to have a resolution on December 12th.

Fireworks

Charyl explained that it was brought to the Town of Lincoln's attention that NorthStar Fireworks out of Vermont, which the towns have been using for the Fourth of July fireworks display, will be unable to do the fireworks on July 4th this year. NorthStar Fireworks stated that they don't have the staffing due to the fact that it takes years to train their technicians, and COVID-19 threw their training program off course. The company is currently not doing any out-of-state events.

Charyl stated that Lincoln had discussed this subject at the meeting on Monday, November 20th, and looked at several other contractors. Atlas, out of Southern New Hampshire, did not have any availability, but JPI, also out of Southern New Hampshire, might have a spot, although it has not been confirmed. JPI provided a quote of \$20,500, which is a large increase.

Judy added that the Boards will only have until the end of the week to decide so they don't lose the spot.

Charyl suggested maybe having the fireworks on Wednesday, July 3rd. She added that it is nice to have big crowds but feels that the event is really for the residents.

Gil noted that it would be enough time to notify people if there is a date change and that he would like to see the costs within the ballpark of what they usually pay while keeping the quality of the display.

Charyl said they would sit down with Lincoln this week to figure this out.

Judy added that Friday, July 5th, is a rain date that had previously been discussed, but they would have to ask if the company would be available for the 3rd. Judy added that she would talk to Carina Park, and then they could try to book for July 5th.

Judy noted that if the Board did meet with Lincoln, it would have to be a posted meeting if a quorum would be met. Charyl suggested that she would like to meet with Lincoln first thing Thursday morning at 9:30 am or Thursday between 1 and 3 pm.

Judy stated that she would call Lincoln in the morning and try to arrange a meeting.

Charyl ended by stating that it would not make sense for the Board to make a decision tonight, so looking forward to a possible Thursday meeting with Lincoln.

Old/Other Business/Brought forth by the Board.

Accept Donations/Woodstock Firefighter Fund

Lobster Fest Fundraiser- \$75.00

The Woodstock Fire Department presented the Board with a gift from the Woodstock Firefighters Lobster Fest in the amount of \$75.00, to be deposited in the previously established Woodstock Firefighter Fund. Gil made a motion to accept the gift of \$7491.00 from the Woodstock Firefighters and requested that the Trustees for Trust Funds deposit it into the Woodstock Firefighter fund. Charyl seconded the motion, and the vote was affirmative.

Wreath Fundraiser- \$5,499.00

The Woodstock Fire Department presented the Board with a gift from the Woodstock Firefighters Lobster Fest in the amount of \$5,499.00, to be deposited in the previously established Woodstock Firefighter Fund. Charyl made a motion to accept the gift of \$7,491.00 from the Woodstock Firefighters and requested that the Trustees for Trust Funds deposit it into the Woodstock Firefighter fund. Gil seconded the motion, and the vote was affirmative.

Approve Check Requests/Woodstock Firefighter Fund

Clark's Trading Post/Lobster Fest Supplies- \$753.11

Charyl motioned to approve the check request for \$753.11, payable to Clark's Trading Post for Lobster Fest Supplies. This money is to be withdrawn from the Woodstock Firefighter Capital Reserve Fund. Gil seconded the motion, and the vote was affirmative.

Body Covers T-shirts- \$1,425.00

Charyl motioned to approve the check request for \$1,425.00, payable to Body Covers for T-shirts. This money is to be withdrawn from the Woodstock Firefighter Capital Reserve Fund. Gil seconded the motion, and the vote was affirmative.

Wayne's Market/Platter for Twin State Meeting- \$150.00

Charyl motioned to approve the check request for \$150.00, payable to Wayne's Market for a platter for the Twin State Meeting. This money is to be withdrawn from the Woodstock Firefighter Capital Reserve Fund. Gil seconded the motion, and the vote was affirmative.

Charyl announced that there was an email for an NCC commission meeting on Thursday at 4:00 pm.

Reminder

Charyl stated that the Joint Budget Committee & Select Board meeting would be held on Wednesday, December 6th, at 5:30 pm.

Judy added that at the next meeting, an individual will recommend a grant for charging stations on municipal parking lots. Judy will be looking into the details.

Public Participation on Agenda Items

None.

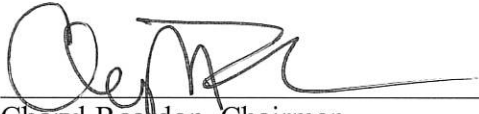
Adjournment

Charyl Reardon moved to adjourn at 6:05 pm. Gil Rand seconded the motion, and the vote was affirmative.

The public could participate remotely over Zoom by going to www.zoom.us, using the Zoom App on a cellphone, or on a **landline calling 1-646-558-8656 Password: 432845** and entering **Meeting ID: 840 0082 0895 Password: 395022**.

Those wishing to hear the recording of the whole meeting may access it by using this link:

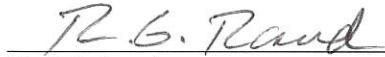
<https://www.youtube.com/channel/UCxMH7OFC8H3KqBhYHsBr53g>



Charyl Reardon, Chairman

December 12, 2023
Date

Scott Rice



R. Gil Rand